



CITY OF ST. PETERSBURG, FLORIDA
An Affirmative Action/Equal Opportunity Employer
JOB ANNOUNCEMENT

POSITION – IRC58996

Senior Plans Examiner

DEPARTMENT

Fire Rescue

CLOSE DATE

Open Until Filled

SALARY

\$30.16 - \$46.30 Hourly

DESCRIPTION

This is very responsible technical office and public contact work of a moderate to difficult nature involving the review and processing of plans and permits for compliance with the Florida Fire Prevention Code, municipal ordinances, and other regulatory codes governing the construction, alteration, maintenance, and repair of commercial structures. Work includes the study of new materials, methods, and applications of building construction to keep abreast of modern developments; conducting field inspections; recommending changes to bring plans into conformance with codes; and issuing permits for building construction and alteration including all life safety features. Work may include serving as lead supervisor over staff engaged in similar activities and providing advice and assistance in the more difficult work matters. Work requires considerable initiative and the exercise of sound independent judgment, discretion, and tact in dealing with personnel of other City departments, the public, contractors, architects, and other county, State and Federal officials.

JOB REQUIREMENTS

Minimum Qualifications. Applicants must:

- Possess a valid high school diploma or GED equivalency supplemented with some college level course work in civil or structural engineering.
- Possess and maintain a valid Driver License.
- Possess and maintain a valid State of Florida Fire Safety Inspector II certification -or- possess a valid State of Florida Fire Safety Inspector I certification and obtain the State of Florida Fire Safety Inspector II certification within five and one half (5-1/2) months of appointment to the position.
- Be skilled in the use of a personal computer for conducting correspondence, writing reports, and entering data.
- Be able to communicate clearly and concisely both orally and in writing.
- Acknowledge this position is designated as Emergency Critical (EC) and if hired into the position, you must be immediately available to the department before, during, and after a declared emergency and/or disaster.

Desirable Qualifications. Preferred applicants:

- Possess an Associate's degree from an accredited college or university.
- Have considerable knowledge in building construction and building inspection practices.
- Have thorough knowledge of relevant municipal fire, building, zoning and related ordinances, codes, laws and regulations.
- Are able to conduct site inspections, to read and interpret plans, specifications, and blueprints, and compare documents to the construction in progress.
- Are able to enforce and interpret regulations with firmness, tact, and impartiality.
- Are able to plan, assign, and direct the work of others as assigned.

IMPORTANT APPLICATION INSTRUCTIONS

For purposes of employment, re-employment, promotion, transfer or demotion, the most qualified applicant will be selected to continue in the hiring process. At this point, any prior criminal records will be verified. A prior criminal record will not necessarily disqualify a selected applicant from employment. The City of St. Petersburg is committed to a Drug Free Workplace and compliance with the Department of Transportation (DOT) drug testing rules. Applicants may be required to successfully complete pre-employment drug testing and/or medical exams.

HOW TO APPLY

Apply online at www.stpete.org/jobs - Select Apply for Jobs/Register/View Job Postings. City employees must use the Current City Employee link or use a City computer to access iRecruitment Employee Candidate. **The City of St. Petersburg is committed to affirmative action and equal opportunity employment, and encourages individuals with disabilities and veterans to apply for posted positions. In accordance with Chapter 295 of the Florida Statutes, qualified servicemembers/veterans and the spouses/family members of certain servicemembers/veterans receive preference/priority in employment. Eligible applicants are responsible to apply for Veterans' Preference at the time of submission of any job application. Reasonable accommodations may be made for qualified individuals with disabilities to apply, to interview for positions and to perform the essential job functions.**