

**CITY OF TREASURE ISLAND
JOB DESCRIPTION**

JOB TITLE: FIRE INSPECTOR (sworn) GRADE: UNION SCHEDULE

DEPARTMENT: FIRE SALARY: \$43,492 - \$61,470

GENERAL DESCRIPTION:

Technical field and office inspection work of new and existing buildings for fire and life safety hazards in compliance with fire codes, ordinances, laws, and nationally accepted standards. Work involves considerable public contact conducting inspections and in determining compliance with applicable fire and life safety laws and ordinances. Work is performed with considerable independence under the direction of the Fire Chief (and/or his/her designee) and may involve lead supervision over assigned fire department line personnel. Work may involve general firefighting and emergency medical response.

ESSENTIAL JOB FUNCTIONS:

1. Inspects new and existing buildings, structures, and properties on a regular basis to enforce compliance with applicable fire and life safety codes and ordinances.
2. Confers with engineers, architects, contractors, property owners, tenants, and building construction personnel to discuss and resolve fire code and ordinance issues and violations.
3. Initiates correspondence regarding code compliance issues. Issues and revokes permits. Conducts inspections for above ground and underground installation of gas and liquefied petroleum storage tanks and receptacles.
4. Reviews plans, sketches, blueprints, and specifications of buildings for adherence to fire safety codes and ordinances.
5. Performs initial fire investigation to determine cause and origin. Identifies arson evidence. May participate in gathering evidence from the scene and interviewing witnesses and suspects.
6. Participates in public education activities and conducts public information presentations to increase public awareness of fire safety problems, precautions, injury prevention and hurricane preparedness.
7. During personnel shortages, and or during declared emergencies may be assigned to perform Firefighting and Emergency Medical Services responses.
8. Maintains accurate fire inspection records and makes reports.
9. Performs related work as assigned.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

MINIMUM QUALIFICATIONS:

KNOWLEDGE, SKILLS AND ABILITIES:

- Considerable knowledge of local fire safety laws, codes, and ordinances.
- Knowledge of firefighting practices and techniques.
- Some knowledge of building construction methods and materials as related to firefighting and fire prevention. Ability to read and interpret building plans and blueprints.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to prepare and maintain clear, concise and accurate records and write reports.
- Ability to enforce fire prevention related laws, ordinances, and codes with firmness and impartiality.
- Ability to establish and maintain effective working relationships with property owners, contractors, and other employees, and the general public, and to deal with public relation problems effectively, courteously, and tactfully.
- Ability to learn a wide variety of fire fighting and emergency medical skills and duties within a reasonable training period.
- Ability to identify suspicious and arson fires and initiate preliminary investigations.
- Ability to walk and stand for prolonged periods of time.
- Ability to learn the geography and layout of the City.

EDUCATION AND EXPERIENCE:

Must meet all educational requirements of the State of Florida; Bureau of Fire Standards and Training; HRS Emergency Medical Services; and Pinellas County EMS. May not use any form of tobacco products.

LICENSES, CERTIFICATIONS OR REGISTRATIONS:

Valid Florida Driver's License.
 Florida Fire Inspector
 Florida Firefighter II
 Florida EMT
 Florida Paramedic Certification Preferred

ESSENTIAL PHYSICAL SKILLS:

- Acceptable eyesight (with or without corrections)
- Acceptable hearing (with or without aid)
- Ability to communicate both orally and in writing.
- Ability to access, input and retrieve information from a computer.
- Ability to lift more than 60 lbs. on a frequent basis.
- Ability, coordination and physical strength sufficient to pass a physical abilities test.

ENVIRONMENTAL CONDITIONS:

- Works both indoors and outside and will be exposed to outside weather elements.

(Reasonable accommodation will be made for otherwise qualified individuals with a disability.)