

**Janet A. Washburn, Fire Marshal, CFPS, MS, MIFireE
Bonita Springs Fire Control & Rescue District
FFMIA Southwest Director Candidate**



I am seeking the position for Florida Fire Marshal and Inspector Association, SW Regional Director and kindly request your vote.

At this point in my career, I feel I would be a natural fit for the leadership position to serve the membership's interest on the Southwest Coast of Florida. This is my second tenure as a fire marshal. I retired from the City of Hollywood as their fire marshal in June of 2019 after serving 21 years as a firefighter/paramedic/fire inspector, fire plans examiner, and fire marshal. I joined the Bonita Springs Fire District family in July, 2019 as Fire Marshal after retiring from the City of Hollywood.

I have been an FFMIA member since 2012 and have been an active participant in the FFMIA Chat Group assisting members in interpreting and applying the Florida Fire Prevention Code. Additionally, I pride myself on responding to every phone call and email sent directly to me as I believe in assisting and mentoring others. I feel anyone serving as Director should have the membership interests at heart, respond to those inquiries and actively engage within our State on fire sprinkler, and fire code issues. My commitment to our cause is personal and is reflected in the fact that my own home is fire sprinkler protected.

Through the years I have instructed numerous classes at the FFMIA Conference and have hosted several training classes here in this area since moving to the Southwest Coast two years ago. If elected, I will continue this trend to make the SW Florida area a strong fire code area by advocating for training at the local level and representing your interests at the State level. I was recognized with the Florida Fire Sprinkler Association Champion of the Industry in 2020 and the Florida Fire Chief's Fire Marshal of the Year Award in 2014. I am also active in the local Building Industry Association in Lee County.

I currently serve on two NFPA technical committees, NFPA 101 Assembly, and NFPA 1, Fire Code and have an extensive background in leadership, teaching, and mentoring.

Please take a moment to review my resume and qualifications to serve as your SW Florida Regional Director. If anyone has any questions, feel free to reach out at jwashburn0377@gmail.com. I would be delighted to receive your vote!

JANET A. WASHBURN

CFPS, MS, MIFIREE
FIRE MARSHAL

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BONITA SPRINGS FIRE CONTROL
AND RESCUE DISTRICT

Profile

Currently a Fire Marshal for Bonita Springs Fire District supervising an office of eight. Twenty-eight years of increasing responsibilities and significant achievements during fire prevention career. Master of Science degree in Leadership from Northeastern University. Contributed to Leadership Decision Making curriculum to undergrad students at Harvard University, Comprehensive field training, fire code development, leading the Fire Marshal office, community risk reduction, public safety announcement videos, excels at fire plan review, training, motivating, serves on National Fire Code Technical committees, and mentors new fire inspectors. Provides numerous teaching to fire inspectors, fire marshals and architects throughout the State of Florida.

Key Skills

<i>Fire Plan Review</i>	<i>Direct Supervision</i>	<i>Mentoring</i>	<i>Problem-Solving</i>	<i>Teaching</i>
<i>Public Speaking</i>	<i>Community Service</i>	<i>Negotiation</i>	<i>Code Development</i>	<i>Motivating</i>
<i>Project management</i>				

Experience

City of Hollywood Fire Rescue and Beach Safety

Firefighter/Paramedic	1998-2003
Fire Prevention Officer I	2003-2006
Fire Prevention Officer II	2006-2008
Senior Fire Prevention Officer III	2009-2016
Acting Fire Code Official	10-12-2016
Division Chief/Fire Marshal	12-16-2019

Achievements as Fire Marshal in Bonita Springs

2021

- Focus through webinars, to increase fire inspector knowledge of changes to new fire code and standards, 7th edition Florida Fire Prevention Code (FFPC) 12/31/2020.

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- Wrote article for Florida Fire Chief magazine on Transitioning to a New Fire Department
 - Re-formatted Lee County Fire Marshal Association white paper on countywide procedures for BDA
 - Purchasing Bluebeam and idt plans software to transition to electronic plan review

2020

- Worked with Director of BSU for education on underground fire lines for single family homes
- Partnered with CREW, and Florida Fire Service creating education program for residents mitigating wildfire risk program for local residents (canceled due to COVID)
- Applied to NFPA Wildland Community Response for prevention monies related to mitigating wildfire risk.
- Created contingency plan and cheat sheets for business owners during COVID to “self-inspect” health care occupancies
- Promoted virtual inspections for contractors for new construction inspections that requested such during COVID
- Created tracking list for mobile food trucks that require inspections
- Created policy and training on how to issue citations
- Assisted Lee County FM group on creating uniform BDA guidelines

2019

- Conducted audit of prevention inspectable properties to determine areas in office needing focus and change
- Streamlined and updated fire watch and fire alarm procedures. Designed fire watch booklets for Ops to hand out when setting up fire watch including placing fire watch signs to place on buildings on fire watch
- Conducted three days of training to assist Operations in understanding what role Prevention has related to Community Risk Reduction and what Prevention does

2016-2019 City of Hollywood Fire Department

- Revised City of Hollywood Fire Operations Procedure Manual for Prevention
- Created City of Hollywood Hoarding Task Force Group
- Updated all inspector training procedures
- Implemented Administrative Citations procedure
- Developed Community Risk Reduction program for \$10,000 Hartford grant
- Implemented computer software program for mobile fire inspection reports
- Coordinated and assigned fire inspection personal in City of Hollywood Emergency Operations during Hurricane Irma
- Assisting implement new State of Florida rule requirements for generators installed in Assisted Living/Nursing Homes as a result from Hurricane Irma
- Submits fire code change proposals to NFPA

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- Chosen by Fire Chief to moderate all Public Service Ceremonies and Firefighter 9-11 ceremonies.
 - Wrote language for local 1375 contract to hire certified fire inspectors outside of Fire Department personnel
 - Article on Hoarding Responses in September 2018 issue of Florida Fire Chiefs Association Fire Service magazine
 - Peer reviewer for supervisory fire inspector candidate position for Boca Raton Fire Rescue
 - Created online portal for requesting overtime fire inspections and fire plan reviews in conjunction with City of Hollywood Building Department

Achievements as Fire Prevention Officer III from 9/2009 - 12/2016

- Removed plumbing inspectors from conducting fire sprinkler inspections through the building department permit process in alliance with Florida Statute
- Directly responsible for supervision and training of nine Fire Inspectors in the Fire Marshal Office due to frozen fire marshal position
- Assisted Fire Chief in decision making for fire code issues for City of Hollywood during vacated Fire Marshal position from 2010-2016
- Oversees daily activities of the Fire Marshal's Office
- Primary civil and architectural Fire Plan Reviewer for City of Hollywood
- Meets with architects, engineers, contractors and city officials to consult on fire plan review
- Coordinates annual fire inspections and certificate of occupancies for commercial and multi-family residential properties
- Fields and investigates complaints from line officers, city officials and residents
- Member of Technical Advisory Committee at City of Hollywood Planning and Development Department for new construction
- Conducts classes on new NFPA and Broward County fire code regulations to: Florida Fire Marshals and Inspectors Association, Fire Inspectors Association of Broward County, Fl., Ft. Lauderdale American Institute of Architects, National Fire Sprinklers Association, Florida Fire Sprinklers Association 2013-2016
- Re-wrote Broward Fire Amendment F-112 on outdated fire flow requirements
- Submits code change proposals to NFPA

Awards & Community Service

- Volunteer firefighter City of Key Biscayne Florida 1993-96
 - Letter of Appreciation for Volunteer Firefighter work on Key Biscayne from Congresswoman Ileana Ros-Lehtinen, 1994
 - Started Hollywood Firefighters Caring at Christmas program in 2003-05
 - Received commendation for Firefighters Caring at Christmas program
 - Participated in Broward County smoke alarm program to low-income homes in 2003
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- Mentored in Big Sister/Big Brother Program, 2004
 - Inspector of the Quarter in 2004, 2005 and 2006
 - Teamwork Award from Hollywood city manager for work in EOC during hurricanes of 2005
 - Started Women in Distress cell phone drive through Hollywood Fire Stations, 2005
 - Delivered Empowering Yourself speech to youth at risk at The Starting Place, Hollywood, 2006
 - Nominated for Firefighter of the Year, 2008
 - Ran Hollywood Fire Department Annual Open House Safety Smoke Trailer, 2008-2012
 - Customer Service Award from Holocaust Documentation Center in Hollywood, 2010
 - Raised significant monies for cremation services donation for 14-year-old Hollywood resident whom passed away in a car accident November 2012
 - Actively participates in teaching Leadership Classes and NFPA 1 classes throughout the State of Florida for FFMIA, FIABC, and FRE seminars 2012- 2017
 - Assisted with organizing Florida Fire Marshals Inspector Association members for rule hearing testimony in Naples, Florida on a NFPA 1, chapter 18 water flow issue, Spring 2013
 - Testified at State Fire Marshal office rule code development hearing, Boca Raton 2014
 - Sea Turtle Oversight Protection volunteer 2011-2014
 - Awarded Fire Inspector of the Year 2014 from Florida Fire Chiefs Association
 - Nominated for City of Hollywood Diamond Service Award, 2015
 - Participated in annual meeting National Fire Sprinkler Association AHJ panel on fire sprinkler issues, Orlando, Fl. June 2015
 - Escorted WWII Vet to Washington via Southeast Honor Flight 2015
 - Testified at State Fire Marshal office rule code development hearing, Daytona Beach, Fl., FRE, January 2016
 - Testified at State Fire Marshal office rule code development hearing, FFCA annual meeting, St. Petersburg, Fl. July 2016
 - Participated in Florida Fire Sprinkler Association panel on fire sprinkler issues, Daytona Shores, Fl. May, 2016
 - Requested to lecture at Ft. Lauderdale A1A monthly meetings
 - Frequently interviewed for local condominium newsletter on fire safety and applicable codes for South Florida Cooperator
 - Emperor Level contributor to Vigiles Society, Florida Fire Chiefs Association
 - Award from Florida Fire Sprinkler Association for code work on water flow for fire sprinkler system, May 2016
 - Awarded Most Valuable Fire person from Florida Alarm Association, June 2016
 - Frequently assists other fire marshals, fire chiefs, on fire code issues throughout Florida
 - Testified at FFMIA 70th annual conference at State Fire Marshal Office rule hearing changes to 7th edition FFPC, Coral Springs, Fl. November 2018
 - Taught Beginning Plan Review class at FFMIA 70th annual conference, Coral Springs, Fl., November 2018
 - Authored Hoarding article, What Operations Needs to Know for Florida Fire Chief Magazine, October 2018
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- Requested by chair to assist undergrad students at Harvard Kennedy Executive with a project on retrofitting fire sprinklers, Spring 2018
- Awarded Florida Fire Sprinkler Association 2020 Champion of the Industry
- Volunteered at 2021 Buddy Dewar Golf Classic
- Co-Authored Transitioning to a New Fire Department article for Florida Fire Chief Magazine, April 2021
- Volunteered to represent Bonita Springs Fire District Clips for Cancer fundraiser, a head shaving competition event throughout Lee County Fire Districts to raise money for kids with cancer, September 2021

Education & Committees

Harvard Kennedy School Executive Education, Leadership Decision Making, Cambridge, MA., 2017

Master of Science, Leadership, Northeastern University, Boston, MA., 2010

Bachelor of Arts, Organizational Leadership, St. Thomas University, Miami, Fl., 2005

Associate of Science, Fire Science, Broward College, Davie, Fl., 2003

Associate of Science, Fashion Merchandising Westbrook College, Portland, Me., 1980

National Fire Academy:

Principles of Fire Inspection, 2002

Fire Plan Review, 2007

Evaluating Performance Based Design, 2013

Motivating Officers, Motivation and Productivity, 2015

Leadership Strategies for Community Risk Reduction, 2015

St. Petersburg College 3/2016 - 9/2016

Human Resource Management

Fire Service Administration

Fire Prevention, Organization and Management

Fire Data and Analytics

Center for Public Safety Excellence 3/2016

Data Analysis & Presentation

Fire Inspector Association of Broward County

President, March 2013-2015

1st Vice President, June 2010-2013

Planning Committee for Spring Seminar, 2004 to 2015

City of Hollywood Committees

Chair - Hoarding Task Force Group

Fire Representative Unsafe Structure Committee

Co-Recorder for City of Hollywood Communication Network

Fire representative for City of Hollywood Technical Advisory Committee
Diamond Bright Committee (Firefighter Award Recognition)
C.A.R.E. committee (co-workers aiding and responding to employees)

State and National Committees

Center for Public Safety Excellence, past peer reviewer for member designations
Florida Fire Marshal and Inspector Association, Legislative Committee
Florida Fire Code Interpretations Committee, alternate member Region 6
Past Board of Director, NFPA's Certified Fire Protection Specialist group
Past Alternate to Technical Committee NFPA 25 Inspection, Testing, Maintenance of
Water Based Fire Protection systems
Alternate Representative for International Association of Fire Chiefs on NFPA 1 Fire
Code Technical Committee
Alternate Representative for International Fire Marshals Association for Technical
Committee on NFPA 101, Assembly Occupancies
Florida Fire Chiefs Association member
International Association of Fire Chiefs member
International Fire Marshal Association member
Institution of Fire Engineers member
NFPA member
Alarm Association of Florida member
Building Industry Association, Lee County member
Fire Marshal and Inspector Association of Lee County
National Fire Sprinkler Association member
Florida Fire Sprinkler Association member

Certifications

State of Florida Fire Code Administrator, ProBoard Fire Code Administrator, Certified
Fire Protection Specialist, State of Florida Instructor III, Past Fire Marshal designation
from Center for Public Safety Excellence, Member Institute of Fire Engineers, Florida
Firefighter II, Florida Paramedic, Florida Fire Investigator I, Florida Fire Safety Inspector
I, Florida Fire Safety Inspector II, Florida Fire Inspector III, NFPA Fire Plans Examiner.