



Fire Inspector Job Announcement

TEMPLE TERRACE FIRE DEPARTMENT

124 Bullard Parkway

TEMPLE TERRACE, FLORIDA 33617

(813) 506-6700

www.templeterrace.com/fire

Updated: August 31, 2017

Classification: Fire Inspector - Position No: 4.136

The Temple Terrace Fire Department is currently recruiting and accepting applications for:

Fire Inspector

Applications shall be requested from and submitted to
Assistant Fire Chief Samon - dsamon@templeterrace.com

Position Open Until Filled

Salary Information:

*\$48,568 - \$72,862

*Additional \$6600 Paramedic incentive available.

*Other salary incentives based on qualifications.

Benefit Information:

- Defined Benefit Pension - 3.5% Multiplier for each year of service, Normal Retirement (20 years of service or 10 years and age 54), 5 year DROP plan, 3 % COLA.
- Health, Dental, and Vision Insurance
- Voluntary Group Term Life Insurance
- Disability Benefits
- AFLAC
- Deferred Compensation (457)
- Paid vacation and sick time
- Employee Assistance Program

Department Overview: Temple Terrace Fire Department was established in 1925, providing full ALS and BLS transport. Two fire stations are located within the City responding to approximately 3,600 calls annually, comprising of 51 career administration and operations personnel divided among three shifts. Internationally Accredited by CFAI since 2006. ISO 1 Fire Department.

City Information: With a population of 26,000, the Temple Terrace Fire Department serves the residents and visitors of Temple Terrace and provides mutual aid assistance to the City of Tampa and Hillsborough County. The City of Temple Terrace consists of 7 square miles located in north east Hillsborough County. A planned golf course community situated around the original Temple Terrace Golf and Country Club (circa 1925).

MAJOR FUNCTION

This is responsible work in firefighting, Emergency Medical Services (EMS), community risk, and hazard reduction. Responsibilities include occupancy and construction inspections, plan review, community education and public relations, technical and statistical analysis. Employee must exercise considerable initiative and independent judgment and maintain combat firefighting readiness. Requires physically demanding work involving inspections, fire suppression, and emergency medical care. Must participate in on-going training and/or station drills.

Work is performed under the Division Chief of Risk Reduction's direction and is reviewed through observation, conferences, reports, and records.

ESSENTIAL DUTIES

- Develops and maintains informational material; assists in preparing community safety and risk reduction manuals; coordinates educational programs.
- Prepares and submits reports and studies; maintains records.
- Participates in disaster preparedness, response, mitigation, and recovery planning and implementation.
- Responds to major incidents functioning as an advocate for owner/occupant and/or in a role directed by the Incident Commander.
- Responds to routine complaints and inquiries regarding public fire hazards and safety.
- Performs and documents fire investigations as directed by the City's Fire Marshal or their designee.
- Conducts fire hazard and life safety inspections for building premises and structures in accordance with fire prevention, minimum housing and rental housing ordinances; ensures compliance with inspections.
- Interprets fire and life safety codes and ordinances.
- Issues notices of violations for noncompliance to codes and ordinances; processes noncompliant cases through the Municipal Code Enforcement Board (MCEB).
- Processes business and commercial certificates of occupancy.
- Reviews construction or site plans for code compliance; inspects new and existing buildings.
- Conducts in-service personnel training.
- Participates in seminars, conferences, and training courses.
- Stays abreast of technological advances in fire service, fire suppression, emergency medical services, building trades, and fire prevention activities.
- Conducts public education events regarding risk reduction and minimum housing standards, coordinates with other City departments and external agencies.
- Performs related duties as required.

MINIMUM QUALIFICATIONS

Knowledge, Skills, and Abilities

- 18 years of age.
- Must be a US Citizen.
- Knowledge of training techniques and equipment.
- Ability to develop effective educational programs.
- Knowledge of local and state laws, codes, and ordinances regarding fire safety, minimum housing and rental housing.
- Knowledge of code enforcement techniques and procedures.
- Ability to establish and maintain effective working relationships with employees, property and business owners, and the public.
- Ability to communicate effectively verbally and in writing.
- Ability to prepare and maintain records and reports clearly and accurately.
- Ability to walk or stand for prolonged periods.
- Knowledge of exposure risks within the City and surrounding community.
- Knowledge of current firefighting, emergency medical service, education, inspection principles, and risk reduction techniques.

TRAINING, CERTIFICATION, AND EXPERIENCE

- High School Diploma or GED.
- Current State of Florida Firefighter, Minimum Standards Certification.
- Associate's degree in Fire Sciences, Emergency Medical Services, Public Administration, or Business preferred.
- Current State of Florida Fire Safety Inspector I Certification or ability to obtain certification within one year of employment.
- Current State of Florida Fire Arson Investigator I Certification or ability to obtain certification within two years of employment.
- Current State Emergency Medical Technician (EMT) or Paramedic Certification.
- Current Cardio Pulmonary Resuscitation (CPR) Certification.
- Or, an equivalent combination of training, education, and experience that provides the required knowledge, skills, and abilities.

SPECIAL REQUIREMENTS

- Valid Florida driver's license.
- Must be tobacco-free for one year preceding appointment and throughout Fire Department employment.